YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   Ramananda College

- Name of the Head of the institution   Dr. Swapna Ghorai

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   9434509415

- Mobile no   6297976619

- Registered e-mail   principalramananda@gmail.com

- Alternate e-mail   iqacramananda@gmail.com

- Address   Ramananda College, P.O. and P.S.: Bishnupur,

- City/Town   District: Bankura

- State/UT   West Bengal

- Pin Code   722122

2.Institutional status

- Affiliated /Constituent   Affiliated (Govt. Aided)

- Type of Institution   Co-education

- Location   Semi-Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Bankura University**
- Name of the IQAC Coordinator   **Dr. Rajesh Mukherjee**
- Phone No.   **9679673612**
- Alternate phone No.   **9679673612**
- Mobile   **9679673612**
- IQAC e-mail address   **iqacramananda@gmail.com**
- Alternate Email address   **rajeshxrd@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://ramanandacollege.org/images/uploads/AQAR%20-%202020-21.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.ramanandacollege.org/academic_calendar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**83.15**	**2007**	**10/02/2007**	**09/02/2012**
Cycle 2	**B**	**2.75**	**2015**	**01/05/2015**	**30/04/2020**
Cycle 3	**B++**	**2.83**	**2021**	**13/09/2021**	**12/09/2026**

6.Date of Establishment of IQAC   **03/03/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	**TARE**	**SERB**	**2022 , 36 Months**	**250000(+25000 overhead) per annum**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year `10`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?

`Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`IQAC arranged seminars to promote a research atmosphere in the college. The prospect of research funding from different agencies was discussed in the seminar.`

`IQAC tries its best to hear the problems of different departments and to raise these problems in IQAC meetings and to place these issues in Governing Bodies.`

`Students are encouraged to participate in different extracurricular activities to encourage them to explore their abilities in different fields other than classroom study.`

`Training programmes are arranged for Staff to cope with modern methods of teaching, data handling and management.`

`Students' seminars, Field surveys, Project work, Industrial visits, and Tours are arranged in different departments for a better understanding of the subject.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of more add-on course	Add-on course like Travel and Tourism was introduced.
Increase the involvement of students in study	Different department arranged Field study, Tour, project work, students' seminar
Increase the greenery in the campus	Plantation programmes are arranged by Alumni association
Addressing the students' problems	Students' mentoring and counselling were done
Giving legal awareness and help	Legal Aid Camp was organized by the Alumni association
Career counselling of the students	Campus recruitment and placement was done

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	30/06/2023

14.Whether institutional data submitted to AISHE

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• Designation	Principal
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Name	Date of meeting(s)
Governing Body	30/06/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	03/11/2022

15.Multidisciplinary / interdisciplinary

1. Multidisciplinary/Interdisciplinary

The National Education Policy (NEP) has been formulated with the vision of developing the human resources by enriching the overall aspects of the learners. Our institution, Ramananda College, Bishnupur, Bankura under the present prevalent CBCS syllabus formed by Bankura University is marching forward in small but steady steps to transform itself into a holistic multidisciplinary institution.

The students are encouraged to take up their choice of subjects which includes a clear combination of science and humanities, along with cultural fields. For example, a student Pursuing Hons in Physics can take up Nutrition and Music as their Generic subjects for the completion of their graduation degree.

Besides, all the admitted students from different streams with various subject combinations are compulsorily taught the language-English and Environmental studies.

Every year the Intra Departmental Exhibition Competition (IDEC) in held in the College, under one roof. Here, the students from different departments display and explain their subject topics to different students. This facilitates the inter mingling and exchange of ideas among students of different subjects with an interdisciplinary approach. The students are also encouraged to witness the demonstration of others so that they get the encouragement to choose Interdisciplinary research areas in their future career.

Several Seminars and Workshops on varied topics are held regularly in the college with free participation from every department.

To mention a few; (i) A seminar on "Aquarium Fish Keeping" (Organized by the Department of Zoology and IQAC) has encouraged many to take up such Enterpreuneurship in near future.

(ii) Arts, Music, Linguistic elocution and Essay writing competitions are organised every year with a view to encourage more and more students from allied streams to participate and learn the skill from each other.

The College has a number of active research faculties who are working with interdisciplinary approaches. Their work are community based and have won several awards.

Every year the college has been offering a number of certificate, add on and value-based courses of interdisciplinary nature.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) is a concept proposed in the National Education Policy (NEP) of 2020 in India. It aims to provide students with a flexible and learner-centric approach to education by enabling them to accumulate and transfer academic

credits across institutions. As an affiliated college under a University we have certain limitations to implement the NEP including resource constraints, curriculum adaptation etc. We can provide a general overview of the initiatives taken to implement the ABC by our Institute and affiliating University.

Establishment of an ABC framework: Regular meetings on Programme and Course structure with Credit Distribution for new Curriculum and Credit Framework for Undergraduate Programmes are conducted by our affiliating University (Bankura) to establish a framework that defines the guidelines and policies for implementing the ABC system.

Credit-based curriculum: We have already adopted CBCS in our Institution as per the guidelines and framework formulated by the Bankura University. The concerned authority (Bankura University) is discussing on formation of credit-based curriculum/ syllabus where courses are assigned specific credit values based on their complexity, depth, and workload and revision of Regulation necessary for the purpose. This allows students to earn credits for each successfully completed course.

Credit accumulation and transfer: Meetings of all Conveners, Undergraduate Board of Studies are conducted on allowance to accumulate credits from various courses, programs, and disciplines within the institution and enabling students to carry their accumulated credits when they switch across institutions.

Credit validation and conversion: Institutions should establish a mechanism to validate and convert credits earned by students from other institutions. This process involves assessing the equivalence of credits earned in terms of learning outcomes and competencies and determining their applicability towards the student's chosen program.

Credit banking: Meeting of Faculty Council for Undergraduate Studies along with the members of the Core committee for implementation of new Curriculum and Credit Framework for Undergraduate Programmes are being conducted regularly to address the issue of credit Banking.

Credit redemption and certification: Discussions also cover up the topics such as issuing of certificates, diplomas, or degrees from the institution after accumulation of a required number of

credits in a particular discipline or program through a transparent process to redeem accumulated credits for appropriate certifications.

Collaboration between institutions: The agenda of partnerships and collaborations to facilitate credit transfer and recognition has also been discussed in several meetings for allowing students to seamlessly transfer credits between participating institutions.

Awareness and guidance: Our college organizes awareness programs and provide guidance to students, faculty, and staff regarding the ABC system to familiarize stakeholders with the benefits, processes, and implications of the said system.

It's important to note that the implementation of ABC system is a gradual process with continuous evaluation and refinement and may take time for institutions like us to fully adopt and integrate into our educational frameworks. We can only implement this system under the regulation adopted by our affiliating University to align their practices with the national policy guidelines on the ABC.

17.Skill development:

Skill Development

The New Education Policy 2020 includes initiatives and provisions that support vocational education and soft skill development of students in higher educational institutions. To increase focus on the skill improvement and competency development of the students it is essential that an identified set of skills and values be incorporated into higher education. Keeping it in view, our college has taken some initiatives in this direction by introducing the following programmes:

Spoken English: This course enhances the communicative skills of students while preparing them for work in a modern work environment. Students are taught how to speak English in a professional setting and communicate effectively with others in a work environment

Yoga and self-defence Training:

The institution offers a Certificate Course in Yoga to enhance mental health and spirituality, promoting physical and mental

well-being while instilling human values.

Additionally, Karate Classes and Self-Defence Workshops are provided for female students to empower them with self-defence skills.

Certificate course in Basic and Advance Food Processing: It upskills students to understand the fundamentals of food processing techniques, master advanced food processing methods and technologies, develop skills in preserving, packaging, and storing food products, gain knowledge of food safety and quality assurance practices, acquire expertise in creating value-added food products.

Certificate course in basic and advance cutting and knitting: This course trains students in mastering fundamental cutting and knitting techniques, gain advance proficiency in complex cutting and knitting methods, develop precision and accuracy in measuring, cutting, and stitching, acquire expertise in pattern interpretation and customization, gaining confidence in executing intricate knitting designs and projects.

Certificate course in modern Handicraft: It helps students in acquiring practical skills in modern handicraft techniques, develop creative design and innovation abilities, understand the principles of sustainable and ethical production and gain knowledge of marketing and business strategies for handicrafts.

Computer Training Course: A Certificate course in computing (both basic and advanced) enables students to gain proficiency in essential computing skills including software operation, develop problem-solving and critical thinking abilities in the context of computing, understand the principles of data management and analysis, enhance digital literacy and adaptability in a rapidly evolving technological landscape.

The institution emphasizes value-based education, fostering humanistic, ethical, Constitutional, and universal human values such as truth, righteous conduct, peace, love, nonviolence, scientific temper, and citizenship values. This is manifested through various initiatives, including celebrating National Constitution Day, conducting birth anniversary ceremonies of national legends, observing Gandhi Jayanti as Swachata Diwas, and commemorating International Yoga Day. The institution also plans to collaborate with National Skill Development Corporation (NSDC) and involve local industry, NGOs, and sponsoring agencies to

support skill-based courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

India is a country having a long-sustained history spanning over ancient, medieval and modern periods. Over these periods, India has witnessed diverse yet significant transformations, especially in the education system. Indian knowledge system is ancient, yet it is with a contemporary significance. It encapsulates all the elements with immediate relevance to its very core.

Bishnupur, being ruled under the Gupta period by local Hindu kings is also known as Mallabhum after the Vaishnavite Malla rulers who ruled for almost a thousand years and built the exquisite terracotta temples during the 17th and 18th centuries at this place making it one of the principal centres of culture in Bengal as well as India. Since 1997, the temples of Bishnupur is on the UNESCO World Heritage Site's Tentative list

Our institution, being located in this historically and culturally rich area, always tries to conserve, promote and flourish the core essence of Indian knowledge system. It works consistently in the following fields for appropriate integration of Indian Knowledge System:

1) Sanskrit is one of the oldest known languages in the world and almost all Vedic scriptures including Some of the great treatises in literature, Science, and mathematics in the Vedic era have come composed in Sanskrit Language. Our institution offers undergraduate (Honours and general) and postgraduate courses in Sanskrit. Students are encouraged to write and speak freely in Sanskrit. Also, they are motivated to go through the Sanskrit classics in original to get acquainted with the knowledge and experience gained from ancient times and to apply them in the present day lives.

Our institution also offers undergraduate (Honours and general) and postgraduate courses in Bengali as a modern Indian language.

2) Bishnupur was the capital of the Malla dynasty for centuries. Several architectural monuments with great historical importance are presently available very near to our institution. Students of our college specially in the departments of History and Education

are being informed about this rich heritage regularly with periodical visits to the architectures.

3) Royal patronage also gave rise to Bishnupur Gharana (school) of Hindustani classical music in late 18th-century which is now being imparted regularly to the students of the department of Music.

4) The exhibits of arts, crafts and culture engraving glorious past of Bishnupur are being preserved in a museum inside the college premises.

5) Our institution regularly organizes cultural activities such as Basantotsab, Hul divas, Rabindra Jayanti to promote Indian culture among the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our College has taken several initiatives to ensure that course and programme outcomes take place such that students can emerge as fully-rounded individuals, capable of service to society and the nation.

The Department of English has a separate Spoken English class for undergraduate students helping them overcome problems of diction and composition, thus preparing them for work in a modern work environment. The Departments of Mathematics, Physics, and Chemistry have compulsory classes on computer programming for undergraduate and postgraduate students (the latter in the case of Mathematics) so that they can use programming not only for subject-related work but also as a basis for securing employment in IT-related jobs. This ties in with the general programme outcomes for all three departments which aim to ensure that their students are highly employable in jobs which are both discipline-specific and more general in nature.

The Departments of Humanities and Social Sciences enable students to have a comprehensive idea of the respective subjects as well as establish their own identity through continuous involvement with the subject. It will motivate them in doing further research in their respective fields. All these courses are expected to bring in an all-inclusive development in terms of learning and

essential life skills. Students of these departments become highly employable in jobs which are both discipline-specific, administrative and more general in nature.

To ensure professional competence and presentability as well as to speak English in a professional setting and communicate effectively with others in a work environment and to improve soft skills, the college offers an add-on Certificate Course in Communicative English and Personality Development. This directly supports the programme outcomes of every department of the college, which state that one aim of every course is to ensure that students secure gainful employment in the best of professional settings, whether in the public or the private sector.

In order to promote both the physical and mental well-being of students and to inculcate human values in students to make them better individuals who can benefit society and the nation a Certificate Course in Yoga and Value Education is also offered. Certificate Courses on Modern Handicrafts and Cutting & Knitting provide students with some degree of functional education and hands-on training for the small-income generation. Karate Classes and Self-Defence Workshops have been arranged for girl students to train them in physical self-defence. Social learning is prioritised through extension and programmes conducted by different departments and cells, the NCC and NSS units.

Considering the philosophy of the NEP 2020, the college intends to increase its efforts in achieving programme and programme-specific outcomes. One of the best practices it is considering is the organization of more seminars on human values and the right way of living to focus on the all-around growth of the individual. As in the past, collaboration with other institutions such as the Ramakrishna Mission will be sought for such events.

20.Distance education/online education:

Delineate the possibilities of offering vocational courses through ODL mode in the institution.

Vocational courses, skill-based courses designed to provide practical training and knowledge required to excel in a chosen profession, are particularly suitable for delivery through ODL mode.

Offering vocational courses through ODL mode can provide institutions with the opportunity to expand their reach, increase their student base, and provide students with a more flexible and cost-effective mode of education.

Online class, webinar, online assessment of answer script, online evaluation of Home assignment etc are done in our college when needed.

Describe the development and use of technological tools for teaching learning activities

The development and use of technological tools have revolutionized teaching and learning activities. Technology has provided educators with a wide range of tools and resources to enhance the learning experience of students. Here are some examples of technological tools that have been developed and used for teaching and learning activities:

1. Learning Management Systems (LMS): LMS is a software application that allows educators to create, deliver, and manage content, assessments, and student communication. LMS provides students with access to course materials, online discussions, and quizzes, making it a powerful tool for online and blended learning.
2. Educational Apps-- Educational apps are software applications designed for mobile devices that provide students with access to learning content and activities.
3. Virtual and Augmented Reality--Virtual and augmented reality technologies provide students with immersive learning experiences. These technologies allow students to explore complex concepts in a more engaging and interactive way.
4. Multimedia content-- Multimedia content, such as videos, animations, and simulations, are powerful tools for

engaging students in learning activities. Multimedia content can be used to explain complex concepts, illustrate real-world examples, and provide students with interactive learning experiences.

5. Collaboration tools-- Collaboration tools, such as online discussion forums, video conferencing, and group project management software, allow students to work together and collaborate on learning activities. These tools enhance student engagement, critical thinking, and problem-solving skills.

Describe any good practices of the institution pertaining to Distance education/ online education in view of NEP 2020

The National Education Policy (NEP) 2020 emphasizes the importance of technology-enabled and online learning in the education system. To align with the NEP 2020, institutions offering distance education or online education are adopting various good practices to ensure effective and high-quality delivery of education. Here are some good practices of the institution pertaining to distance education/online education in view of NEP 2020:

1. Blended Learning-- Institutions are adopting a blended learning approach, which combines online and offline learning activities.
2. Interactive Learning--Institutions are developing interactive learning content that engages students in learning activities.
3. Personalized Learning--Institutions are adopting customised learning approaches, which allow students to learn at their own pace and focus on their areas of interest.

Collaboration--Institutions are fostering collaboration among students through online discussion forums, group projects, and team-based learning activities.

Extended Profile

1.Programme

1.1	**892**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**2868**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	**982**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**728**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**111**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**74**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**60**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**134.06**
4.3 Total number of computers on campus for academic purposes	**159**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The CBCS curriculum is followed in our college in tandem with Academic calendar.

Our college adheres to the CBCS curriculum in synchronization with the Academic calendar. Several teaching faculties from our institution play an active role as members of Undergraduate Boards of studies for their specific subjects. They make significant contributions to the effective implementation of the CBCS curriculum at Bankura University. Additionally, our college provides undergraduate courses (such as Computer Science, Music, Economics, etc.) and a postgraduate course (Botany) that are not available in any departments of the affiliated university.

Our college is committed to providing special guidance to underprivileged students, ensuring their academic progress and overall development. We strictly adhere to a mentorship protocol in our college.

*Apart from regular university exams, our college organizes home assignments, departmental seminars, and regular internal assessments to evaluate students' performance.

*Periodic feedback is collected from multiple stakeholders to evaluate the institution's system and address issues effectively.

*Students are encouraged to enrol in career-oriented programs (Spoken English, Basic Computer Literacy, Knitting, Modern Handicrafts, Food Processing, Computer Training) and attend regular Yoga camps for holistic development.

The units of NSS, NCC and Eco-club conduct their activities regularly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.ramanandacollege.org/images/uploads/1.1.1%20.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The principal and members of the Academic Council prepare the academic calendar for the institution under the CBCS pattern.

1. At the beginning of each semester, the guidelines are distributed to teachers and students and also posted on the college website and notice boards.
2. HODs have the authority to make minor schedule changes in consultation with the principal and members of the academic council.
3. Periodic class tests and unit tests are conducted to assess students' progress.
4. Students are provided with home assignments as an integral component of their academic curriculum.
5. Internal assessments follow university guidelines.
6. Departmental seminars on syllabus topics are held.
7. Visiting faculty enriches students' skills and knowledge.
8. Lab visits and educational institute visits foster knowledge exchange among students.
9. Regular outreach programs are organized.
10. Participating in departmental "Innovative Ideas" presentations promotes student self-expression.
11. Students actively participate in intra-college cultural competitions for personal development.
12. Reports on projects and educational tours are submitted and

evaluated based on syllabus guidelines.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://www.ramanandacollege.org/images/uploads/1.1.2%20%20_%20.pdf](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

50

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

284

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college addresses social and environmental issues, involving faculties from every department Specific committee like Woman Cell, Anti Sexual Harassment Cell, Eco-friend Club, NSS unit, COVID-19 Cell, etc., enhance students' knowledge on gender equality, human rights, and environmental concerns.

Gender Sensitivity:

Philosophy, Political Science and Geography addresses discrimination, Secularism, gender etc. through their prescribed curriculum. The Women Cell conducts several gender equality

programs. Prevention of Sexual Harassment Cell and Women Cell organize self-defence training camps.

Environment and Sustainability:

Environmental Studies focus on Environment and Sustainability. Departments like Geography, Botany and Zoology Honours covers various topic on environment.

The college sponsors workshops, seminars, lectures, exhibition, etc., to sensitize students about environmental issues. The college observes "No Fuel Day" to raise awareness about a pollution-free environment.

NSS unit promotes environmental protection.

Human Values:

Human values are emphasized departmental courses, including Political Science, Bengali, Hindi, Sanskrit, English, Education, Economics, Philosophy, etc. Seminars and workshops on intellectual property rights are organized by the college to foster the development of subtle human values.

Professional Ethics

Sanskrit, Philosophy, and other departments promote professional ethics. Fair practices in examinations, sports, and daily college life are advocated, with NCC contributing to the dissemination of professional ethics.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

97

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.ramanandacollege.org/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.ramanandacollege.org/images/uploads/Report%20of%20the%20Feedback%20on%20Curriculam%20Design%20and%20Review%202021%202022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1365

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

793

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In order to assess the learning levels of students a number of initiatives have been implemented as per CBCS system of Higher Education:

- Students are provided with the academic calendar, the class timetable, and intimation of academic programmes through Induction meeting at the beginning of each semester of the academic session.

- students are also inspired to present papers with PPT in the students' seminar and workshops of college and out reach programme.

- In order to improve their competencies, advanced learners are also encouraged to take part in Cultural exhibition programme.

- For the Slow learners special attention has taken with concept-clearing questions by the faculties. They are also encouraged to discuss what they are taught with their peer-students through brainstorming process for perception. The performance of these learners is measured through evaluation of home assignments.

- All departments keep mentorship session where a special care has been taken by the mentors to their concerned mentees. The sole aim of this mentoring programmes is to promote academic counselling.

Remedial classes are being conducted through online and offline modes in regular intervals for the slow learners to address and fix their learning difficulties.

File Description	Documents
Paste link for additional information	https://www.ramanandacollege.org/images/uploads/2.2.1%20.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2868	111

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- **In order to make the learning more effective, engaging and to help them getting exposure by interacting with the resource persons every departments do organize Students' seminars, workshops, special lectures where students can present paper.**

- **science departments have well equipped renovating laboratories to facilitate the students. They can avail the tools during the hands-on practical sessions.**

- **Post-graduation students especially in the even semesters have the opportunity in doing experimental project work and research dissertation, which is prescribed in the curricula of their syllabi. Faculties of the concerned Department supervise them to develop research hypothesis and research findings.**

- **Encouraging students practice of library reading and browsing for books, articles, journals and pdf for self-study through the access of archival database "Koha".**

- **Some Departments organize Social outreach programmes to facilitate schools through the help of students. NSS unit has organised social awareness camp to adopted village to encourage participative learning.**

- **In order to improve technological advancement skills Computer literacy training classes are included in the master time table.**

Departments formally and informally convene parent- teacher meeting to address students' issues.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.ramanandacollege.org/images/uploads/2.3.1%20_%20%20.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Ramananda college has equipped with 13 ICT-enabled classrooms out of which 9 are smart classrooms. The purpose of using ICT-enabled tools in the classroom is beneficial for the students in various ways:

- **Teachers have been facilitating with the help PPT which enable the students to understand the subject matter clearly.**
- **Teachers use pen tab which is beneficial especially for science subjects because teachers can do any calculations as they do on blackboard.**
- **Online text and audio (by an eminent personality of that field) are used by the teachers especially for humanities and social sciences for better understanding.**
- **Full-length films are screening to the students based on**

their syllabus especially for literary studies, history and political science.
- E-materials, e-resources, model questions, home assignments prepared by the teachers are sent to the concerned students through e-mails.
- The college has membership of National Digital Library of India (NDL), INFLIBNET. Facilities for searching e-database from NDL and INFLIBNET.
- There is a browsing centre in the Central Library, Teacher's Lounge and Botany Department.
- All academic departments have Desktop, laptop, projector, printers and photocopier.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

111

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

111

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1213

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Perseverance and practice should be the main motto of a student to be successful. our college conducts continuous unit test assessment that evaluates student's academic development throughout the semester for the scope of improvement. This helps assess the students' weakness and address later by the teachers and mentor. The curriculum of Bankura University under the CBCS has a compulsory internal assessment per paper which consists of 20% of the total marks awarded in each paper. An additional chance for the slow learners is given to improve their performance in the internal assessments.

In the post-pandemic academic session college has started running smoothly in-person mode and internal assessments are conducted through offline mode with transparency. In the Internal assessment system learning capabilities of students are measured through comprehensive evaluation. Teachers set the question papers for the internal assessments with conceptual and application based questions to ensure the learners cannot use any unfair means or copy from websites but to bring out their critical analytical skills. After evaluating the answer scripts teachers upload marks of IA to the portal.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The responsibility of conducting transparent, unbiased and robust Internal Assessment or external examination is assigned to designated examination committee formed internally.

• At the beginning of academic year during a special induction meeting or at the beginning of the second semester students are made aware of the evaluation pattern and process.

• After completion of internal assessment the teachers carefully evaluate answer scripts of assigned papers and directly upload the obtaining marks to the university examination portal.

• Departments convene parent-teachers meetings for undergraduates and post-graduate students to friendly discuss about problems and grievance of students which they cannot convey out of abashment or

lack of confidence.

• In case of any grievances expressed by the students, they are advised to lodge the complaints in the grievance redressal register maintained in every department and in the IQAC office, as well as the complaint box located outside the Principal's Chamber. Prompt action is taken to assuage the grievance within the shortest possible time period.

File Description	Documents
Any additional information	[View File]()
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

• A departmental meeting is being convened by Head of the each Department at the very beginning of a semester for distribution of syllabus. Each department prepares Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes (COs) based on the prescribed syllabi.

• The programme outcomes for every course offered in every subject has uploaded on the college website (http://www.ramanandacollege.org/programme_outcome.php).

• The faculties explain the primary objectives of the course and programme outcomes related to their subjects with the students.

•The website of the College displays regular updates about the courses taught in the college, the facilities provided to the students, and the list of teaching and non-teaching staff.

•A prospectus or information brochure is distributed to the students during the time of admission. The prospectus provides adequate information about all the programmes and courses along with the programme codes, the fees structure, the hostel facilities, and other relevant information.

• Finally, through the mode of teaching and organizing of regular and special lectures, and the use of ICT-enabled tools are modified.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College monitors and ensures the achievement of Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (Cos).

Direct Methods:

- **The achievement of the course outcome is assessed through internal examinations and the end semester examination. The results of the final examinations are used to measure the attainment of POs and COs in each subject.**

- **Students of all departments participate in students' Seminar and present their papers using the ICT tools. Annual Cultural exhibition conducted by the College also provides them a platform for showcasing their creative, innovative techniques.**

- **All PG departments conduct projects and dissertations by students as prescribed by university curriculum. The faculty of the concerned department supervise the students to get research findings, the gap of hypothesis and instruct about writing manuals of a research project following MLA 9th edition style sheet for citation.**

- **The attainment of programme and course outcomes are preserved through collection of student's progression report in higher education or research activities and employment.**

Indirect Method:

In this method the feedback collected from the outgoing students,

teachers, stakeholders and alumni are analysed. From this analysis course outcomes are evaluated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

719

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.ramanandacollege.org/annual_report.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ramanandacollege.org/images/uploads/2.7.1_%20%20.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.75

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	*View File*
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	*View File*
Institutional data in prescribed format	*View File*

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	*View File*
Any additional information	*View File*
Supporting document from Funding Agency	*View File*
Paste link to funding agency website	*https://www.ramanandacollege.org/ , https://serb.gov.in/*

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Ecosystem, an innovative initiative is taken up for creating an

interactive student-centric learning environment and addressing the changing needs.

A blended mode of teaching with modern ICT techniques, Seminars, Workshops, and Webinarsare organised to disseminate knowledge.

Laboratory-based departments are supported byCentral Instrumentation Centre for research activities. Researchers' Meet, seminars, and workshops are organized by the Research Cell. Additionally, seed grants are also provided.

Post Graduate departments arrangefor lectures by visiting facultiesfrom other higher institutions.

Certificate Courses on Modern Handicrafts, Yoga, Spoken English,andKarate for Self-Defencehave been arranged for students' skill development.

Social learning is prioritised throughextension programmes conducted by the NCC and NSS units.

Sports, Freshers' Welcome, Blood Donation Camp, Cultural Programmes, Competitions, Mock Parliament, Inter-college Games & Athletics Meetare organised annually.

Environmental awareness is imparted throughactivities and seminars on biodiversity, maintenance of medicinal garden, compulsory projects on the local environment by students, and prohibition of plastic and tobacco consumptionwithin college campus.

The student's support system includes Mentoring, Feedback, Remedial Coaching, Grievance Redressal Cell, Placement Cell, Computer Literacy Mission, Students' Scholarships and "Annasatra."

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.ramanandacollege.org/images/uploads/3.2.1%20.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology,

Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

27

File Description	Documents
URL to the research page on HEI website	https://www.ramanandacollege.org/research_activity.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

32

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college has been continuously supporting various extension programs organised by NCC, NSS and different departments.

Special camps are organised every year in nearby villages or adopted village to increase awareness about their health, sanitation, nutrition or to aware themselves about social inequality, child marriage superstition etc. Students participate in the observation of days of social importance like World Forest Day, National Voters Day, International Day for Disaster Management and so on. They organise social awareness programmes on World AIDS Day, Anti-tobacco Day and International Day against Drug Abuse and Illicit Trafficking.

In addition to this International Police Day was organized. An annual awareness camp was organized by the NSS Unit at Abantika Village in Dwarika Gram Panchayet. Around 100 students participated in this Seven Days camp.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

236

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **There are 2868 students in UG and PG Programmes.**
- **There are 09 ICT-enabled smart rooms, 01 virtual classroom, and 03 seminar Halls.**
- **Mathematics and Commerce Departments have computer labs.**
- **Zoology Department has a museum. Botany Department has a herbarium.**
- **In the central library, there are more than 44174 textbooks (including 10000 reference books). Searching e-database from the National Digital Library of India (NDL), INFLIBNET (N-LIST) are available.**
- **There are separate common rooms for boys and girls equipped with indoor-game facilities. The girls' common room has a vending machine for sanitary napkins.**
- **There is a Central Instrumentation Facility (CIF) room for research purposes.**
- **The college has a small Automatic Weather Monitoring Station.**

Air quality & Noise level monitoring system and a Rooftop Grid Connected Solar PV powerplant (10 KWP).

- **There is an institutional museum maintained by History Department**
- **The college has three Boys' hostels and one Girls' hostel.**

The Institution has a ramp for disabled students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

There is a big playground where football, cricket, volleyball

competitions, and athletic events are organized regularly. The ground is also used by the subdivision administration and other local educational institutions for hosting different events.

There are indoor games (e.g., carrom, table tennis) facilities and gymnasium facilities for students, teaching and non-teaching staff.

Two halls (Biram Bhavan and Ramnalini Chakraborty Hall) are used for different cultural activities. Biram Bhavan is associated with a permanent stage with audio-visual facilities.

Regular Cultural activities:

Regular Programme

- Annual Students' Week
- Saraswati Puja
- Annual Cultural Competitions
- Independence Day, Republic Day, Netaji Subhas Chandra Bose's birthday, International Mother Language Day, International Women's Day, Biswa Kabita Divas, etc.

Regular Sports Activities: Not able to conduct due to the COVID-19 pandemic situation.

Regular Programme

The college has introduced Yoga Certificate Course, Self Defence Programme.

Special Programmes

- The college has been selected as a nodal college of the Bankura district to organize Youth Parliament programmes. The programme has been organized successfully from 6th-8th September 2022. Students of almost thirty colleges of the Bankura district participated in the programme.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37.07

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The Central Library of Ramananda College is automated with the library management software (KOHA). This version**

- (21.11.01) was installed in the year 2022. Since then, the accession and Cataloguing of the library books, Issues, and returns have been done through this software
- Besides this software, the library has the facility of a Bar-coding machine.
- The students can check the availability of books online in the library. The library has an institutional membership with NDL (National Digital Library) provided by IIT KGP and INFLIBNET (N-LIST)
- E-resources can be accessed through the Library tab (e-resources page) from the
- Ramananda College and KOHA OPAC page (Useful Links)
- Specialized services such as information deployment, notification, printing (as
- per their needs) facility etc. are provided for the student's Issue-return slip printing. Barcode Printer, a system for internet browsing and
- online catalog search is some of the major initiatives.
- The Barcode issue-return system is in practice in the library.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.42

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing need for IT facilities among the students, faculty, and office staff, the college authority gives top priority to the development of IT facilities on the campus. There are Wi-Fi facilities in the library, Students' Union room, IQAC, and some departments. The college website is monitored and updated from time to time by the Website Committee. Software required for various academic purposes are installed in different computers present in computer laboratories, some departments, libraries (OPAC), and office.

We have nine smart classrooms for a better teaching-learning process. The Central library is well-equipped with IT infrastructure. College Campus Networking was upgraded with Fiber Optics Network for providing a faster internet facility. There are browsing centers in the Central Library Reading Room and Teachers' Lounge.

During the Covid-19 pandemic situation, regular online classes have been conducted by faculty members through digital platforms.

The college website contains various e-resources. The college purchased a subscription to Google Suite which has been used for conducting classes, creating various teaching and learning documents, for real-time presentations, etc. Our college has organized many webinars with a large number of participants using the G Suite. Important academic and administrative meetings are also conducted using this digital platform.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

159

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.30

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college tries its best to allocate and utilize the available financial grants for the maintenance and upkeep of different sections of the college.

Laboratory: Maintenance of the instruments are done by teachers, students, and laboratory attendants or technician if and when required.

Library: Accounts of visitors are recorded on a daily basis. To ensure easy return, no dues certificate is issued to the students before filling out the form for the final exam.
Journals/magazines, daily newspapers, and employment-oriented newspapers are subscribed on a regular basis. Users are given awareness about digital databases like NLIST and NDL.

Sports: The head of the Department of Physical Education is in charge of sports and Games. Students are given nutritious food during practice hours. The college has a big playground and a well-maintained multi-gym.

Computers: Refilling of cartridges, installing antivirus, formatting, and updating are done regularly.

Classrooms: Minor repair and renovation work are done. There is a full-time sweeper and a number of casual sweepers for cleaning the college campus. A full-time electrician is engaged for maintaining different electrical connections. A full-time casual Gardener is appointed for the maintenance of the garden. There is a caretaker to look after the repair and maintenance works.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1936

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

45

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://www.ramanandacollege.org/images/uploads/5.1.3%20web%20_%20link%20(1).docx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

124

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

124

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

113

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has astudents' council to officially represent all the students of the college. This body has subcommittees that deal with the manifold activities and provide a variety of services to

students.

The college also helps its students empowering with leadership qualities, soft skills, displaying their talents and understanding rules and regulations by ensuring their active and mandatory representation in various subcommittees like library committee, cultural committee, sports and games committee, grievance redressal committee, disciplinary committee, anti-ragging committee etc. The student's council also has representation in the IQAC core committee and the Governing body of the college. It gives significant student centric inputs during decision making of the college's Academic council.

Cultural competitions have been arranged throughout the year as a workup to choose the best to perform at the college's Annual cultural function where the prizes for academic and cultural excellence have also been distributed. The council celebrates important events regularly like Swami Vivekananda's Birthday, International Mother Language Day, International Women's Day, Yoga Day, Teacher's Day, Rabindra Jayanti and organized Blood Donation Camps every year with full zest.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Ramananda college Alumni Association, founded in 1996 became a registered society in 2001. The current online registration no. is SO103842 of 2001-2002.

Alumni activities during 2021-22

- The association conducted regular meetings to chalk out its policy and planning and to implement them effectively.
- The Annual General Meeting of the Association was conducted on 24.04.22. The Audited-Account and Report of the Secretary were placed.
- The AGM was followed by a Cultural Programme on 24.04.22. and reminiscences by elder members.
- The members have submitted annual-feedback on Curriculum-Design of different courses of the college.
- The members encouraged current students in Annual Drama Competition and Festival.
- Association has introduced Identity-Cards for its members.
- Observed important days like birth-anniversary of Swami Vivekananda, Ramananda Chattoppadhyay, Independence Day, etc.
- Organized Legal-Aid-Camp on 02.06.2022 with IQAC
- Participated in the Foundation Day Celebration of the college on 01.07.22.
- Two members of the Association, Sri Madhusudan Mukherjee and Sri Mahadev Dey donated the total fees (Rs 5000/- and Rs 3000/- respectively) of two needy and meritorious students as scholarship. Some other ex-students have also contributed

for scholarship& annasatra.
- Celebration of "Aranya Saptaha" (Plantation Week), an initiative by Praktan Chhatra Samity on 20.07.2022
- Organized "1st Chittaranjan Dasgupta Memorial Lecture" on 27.09.2022

File Description	Documents
Paste link for additional information	https://www.ramanandacollege.org/images/uploads/5.4.1%20.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs** |

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Governing Body(GB) is the apex administrative body of the College. It includes the Principal as secretary, Teaching, Non-teaching and students' representatives and a number of External Members nominated by the affiliating University and the State Government, one of them working as President. The college is governed by policies formulated by GB. Decisions on finance, development and, management of the institution are taken by GB considering the recommendations provided by IQAC and various sub-committees.

The institution develops a need-based and student-centric strategic plan following the guidelines of the government and UGC policy before adopting any resolution. The GB delegates the academic and operational decisions to various subcommittees which are implemented by the teaching, nonteaching staff and student's union in order to fulfil the vision and mission of the institute.

Regular departmental meetings help to review policies and future plans of the institution.

Analysis of feedbacks from students, teachers, parents and alumni helps in upgradation of the institution.

Periodic financial audits ensure financial transparency.

The IQAC institutionalize quality assurance strategies such as increased use of ICT, expanding the scope of library, and development of research culture.

The dedicated members of all stakeholders strive to uphold pride and prestige of the institution.

File Description	Documents
Paste link for additional information	https://www.ramanandacollege.org/feedback.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

UG and PG admission is a yearly routine activity. An online Admission subcommittee comprising Principal as chairman, a teacher as convener, teaching and nonteaching staff as members and GS of students' council, conducts admission in UG courses only.

The admission criteria for different subjects are in compliance with guidelines of WB Higher Education Department and affiliating University. Through meeting, registration fees, admission and publication of merit lists etc. are decided as per directives of GB.

Applications are invited through online admission portal.

The entire process of receiving and shortlisting application is done online on merit basis. Reservation policy of State Government is strictly followed. Fees are collected online through Pay U Money Gateway.

The final list is published in college admission portal. Nonteaching staff inform candidates about their selection through SMS.

The provisionally admitted candidates are informed through notice on college website for document verification. During the entire process, online admission subcommittee take stock of students admitted, vacant seats to decide on publication of supplementary merit lists.

The PG admission is totally controlled by the affiliating university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For proper administrative functioning 'e' communication has been developed with the teachers and students. All necessary information related to the students are uploaded in college website and related to teachers are served in What's app.

To make the student well-informed about different activities of college, e-communication is used by the office. The admission related information is sent to the concerned students through SMS. Moreover, Electronic Display Board is placed in office where the time-bound information is continuously displayed during college hours to make the students informed.

Notices issued by affiliating university are uploaded in College Website.

Notices for the meeting of GB and IQAC are served to the internal and external members through emails.

Every department maintains what's app group with the students of

each year to provide study materials, Q&As and attend queries round the clock outside classroom.

In the post pandemic situation, to minimize the academic loss of the students, the departmental teachers are engaged themselves in taking the on-line classes as per need. The study materials, model Q&As etc. supplied by the teachers is uploaded in College Website.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Ramananda College functions as per statute of the affiliating university and rules & guidelines issued by the WB Higher Education Department.

Governing Body (GB)

As per statute the GB is the apex administrative authority. The GB has 12 members: the Principal, as Secretary, three from the teaching staff, one from non-teaching staff, two representatives nominated by the affiliating University and four members nominated by the Government including the President and one from Students' Council (GS).

The GB formulates policy and guidelines for the development of infrastructure and academic affairs.

Administrative Set Up:

The President and the Principal (Secretary) of GB, constitute the nucleus of administration with the former being final authority in all financial matters. The functioning of college rests with the Principal along with her team of HODs, IQAC Coordinator, TCS, Nonteaching Council Secretary, Head Clerk and Accountant.

Grievance Redressal Mechanism:

An effective Grievance Redressal Mechanism with complain boxes prominently placed to receive grievances and action is taken accordingly to redress the complaint.

Service Rules, Recruitment and Promotion Policies:

The College cannot appoint any teacher or non-teaching staff on substantive basis. Teachers are appointed on the basis of recommendations of the WBCSC. Sometimes, Guest Teachers are appointed by the College Management. The Promotion of permanent teachers is guided by the CAS of UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.ramanandacollege.org/images/uploads/6.2.2%20-%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has certain welfare measures including state government policy-related for both teaching and non-teaching staff.

Leave Provisions

· Teaching and non-teaching staff are entitled for CL, EL, Medical Leave, Paternity Leave for male employees and the female staff enjoy Maternity Leave, CCL as per Government rule. Duty leave is given to teachers for attending conferences. There is also a provision for Special Leave for exigencies.

· Leaves for FDPs, participating in seminars and workshops are granted to the teachers.

Health provisions

- **The teaching staff may opt for WB Govt. Health Scheme and the nonteaching staff may avail Govt. Swasthya Sathi scheme.**
- **The college has a well-equipped Gymnasium for staff and students.**

Financial provisions

· The TC has "Teachers Council Welfare Fund "and teachers can avail loans from this fund.

· The college provides facilities of PF loans and interest free

advances against salaries. It grants financial aid in terms of Ex-gratia Bonus to casual non-teaching staff and State Aided College Teachers as per rules.

· The college provides temporary employment to the survivors of some non-teaching staff members who die in harness.

· Few quarters with basic amenities are available for non-teaching staff at moderate rents.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has introduced a performance appraisal system for Teaching and Non-teaching Staff to evaluate their performance in regular academic and administrative activities.

Teaching Staff:

An Attendance Register of teachers is maintained wherein it is mandatory for every teacher to put a signature and to record the time of arrival and departure and is regularly scrutinised by the Principal. IQAC supplies Daily Diariesto record their daily activities.

A separate Leave Register is maintained to record Leaves enjoyed by teachers.

Student feedback helps to review the performance of teaching staff.

Promotion of teaching staff strictly adheres to the norms laid down by UGC under the API scheme.

The self-appraisal focuses mainly on the following aspects:

· Educational Qualification

· Papers taught at the UG and PG levels

· Number of research scholars guided for M.Phil. and Ph.D.

· OP and RC attended

· Number of Workshops / Seminars / Conferences attended

· Number of Research Papers presented

· Administrative & Examination Duties performed

Non-Teaching Staff:

An Attendance Register and a Leave Register are maintained under the supervision of the Head Clerk.

The Institution promotes its non-teaching staff as per the guidelines of the WB Government based on performance and feedback.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has provisions for regular external financial and academic audit. The accounts of College are audited regularly as per the Government rules. The External Audit of College is conducted by the Finance Department, Govt. of West Bengal. The Finance Committee at regular basis reviews the financial transaction and status of the college. The committee approves projects/schemes considering the priority and financial liability. This internal review of the financial transactions and financial status done by the Finance Committee gives the opportunity to identify areas where necessary modifications should be made. Internal review and recommendations of the Finance Committee help the college to hold a healthier and more transparent External Audit. The institution conducts external audit on regular basis. After the expiry of a financial year, the accounts are got to be prepared to face audit externally. The auditors are suggested and appointed by the State Government through the department of Higher Education. The college has no opportunity to choose auditor in this regard.

After conducting the audit work, initiatives taken to rectify the errors, mistakes and process not properly followed, if any, as detected by the auditors. The auditor's suggestions, advices are welcome to bring improvement in financial activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.33

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Strategies

• **The College mobilize government and nongovernment grants for improvement of college infrastructure. For this, proposals are prepared, vetted and submitted to the relevant authorities such as, to the UGC, the State Government, the WBSCHE, the DST (WB), and RUSA etc.**

• **It welcomes donations, memorial prizes and endowments from staff members, alumnae and guardians.**

• **It collaborates with other organizations to organize academic seminars and conferences.**

• **All the financial grants are utilized according to the necessities of stakeholders.**

Mobilisation & Utilisation ProcedureMobilisation of fund indicates the collection of funds and its utilisation. All major proposals for which college fund is required, are submitted to the Finance Committee or Governing Body for its approval. Incomes of college come from collection of student's fees. As a recurring expenditure a major part of income is spent on the welfare of students, enhancement of sports facilities, seminars, cultural programmes, etc. The non-recurring expenditure involves maintenance of library and laboratory facilities, purchase of instruments, furniture, electrical items etc. The fund generated as rents from hostel residents is utilised for maintenance of hostel facilities. College apply for Govt's grant at different points of time.If

receives any fund, concerned committees take initiatives to execute the projects.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. 1. Gender Sensitisation & Women's Empowerment

Ramananda College, a co-educational institution, engaged in spreading of women's education since its inception in 1945.

Under the agies of IQAC, Women's Cell supplement with Prevention of Sexual Harassment Committee is extremely active in spreading awareness on the plight of women.

The two complementary bodies regularly organized seminars, motivational talks on gender sensitization and women empowerment.

This initiative becomes successful in empowering female students and instilling the values of equality in all students across genders.

2. Introduction of Add-on Certificate Courses

Following the recommendations of NAAC, the IQAC alongwith GB initiated a project to provide our students with some degree of hands-on training to develop a model of grassroots entrepreneurship.

One-year certificate courses in Modern Handicrafts, Cutting & Knitting recognised by Bankura University started in 2019-20

session alongwith regular degree programmes.

Instructors for both the Certificate Courses, being unemployed ex-students, proposal to offer these courses to interested outsiders is accepted. Thus, initiating a self-sustaining outreach programme and aiding socio-economic transformation of the locality.

File Description	Documents
Paste link for additional information	https://www.ramanandacollege.org/images/uploads/6.5.1%20__%20.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has a well-organized multi-level system involving all the stakeholders to monitor and periodically review the quality of teaching-learning process, structures and methodologies of operations and learning outcomes under the stewardship of IQAC for developing suitable infrastructure.

Students feedback, counselling and mentoring, remedial strategies, exhibitions, presentations, innovation, organizing several state/national//international level seminars, Teachers feedback, Daily Diary, augmenting research culture among our teachers and students, encouraging FDPs, employability skills through basic computer, communicative English classes, e-learning resources through college website, initiatives for CAS are some of the measures taken for quality sustenance and enhancement. Regular internal academic audits are self-explanatory for curriculum planning and evaluation.

As per recommendations of IQAC, all departments are equipped with ICT tools, charts, models, maps and teachers are provided with laptops to supplement traditional learning. 11 ICT classrooms including 9 smart classrooms, a Computer Lab and a Digital Lab have been created. Internet Facility through LAN.

Following the ATRs and recommendations from IQAC, statutory, non-

statutory subcommittees, GB provides necessary approvals, sorts out problems and issues directives for academic and administrative quality assurance of the college.

File Description	Documents
Paste link for additional information	https://www.ramanandacollege.org/images/uploads/6.5.2%20_%20.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ramanandacollege.org/annual_report.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **We arrange various seminars and workshops through our women cell, NSS, NCC and Prevention of Sexual Harassment Cell to aware about gender the stake holders about gender**

sensitization.

- **Different add-on Courses/Certificate courses have been initiated and approved by Bankura University, such as Cutting-Knitting and Modern Handicraft. We are going to start the certificate course on "Food Processing" for job-oriented courses for female students.**
- **We inspire our students to participate in different subject-based exhibition, drama and other cultural activities to sensitize gender discrimination.**
- **Ramananda College has one NCC unit under 53 Bengal Battalion. Our girls and boys jointly participate to services for building and protecting our nation. They are gender sensitized from the beginning of their career.**
- **To protect our girl students, we have started Self Defense Training Course and it will be continued.**
- **To encourage the girl students to participate in different sports and games in Inter College and Intra Collegiate tournaments.**

File Description	Documents
Annual gender sensitization action plan	https://www.ramanandacollege.org/images/uploads/7.1.1(1).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ramanandacollege.org/images/uploads/7.1.1(2).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The functioning of the college involves less stress on environment. This has been achieved through the awareness programmes, arranged periodically for the students and staff highlighting the influence of anthropogenic activities on the environment. Moreover, a number of practices have been initiated to reduce the generation of wastes.

1. Solid Waste: Solid waste like paper, plastics, glass, metals, food residue and packaging materials etc. The waste is collected and segregated properly at each level and source. The care taker of the college has the responsibility of overseeing the timely collection of waste at each floor. The sweepers collect the solid waste, segregate it and gather it in separate dustbins based on the recyclability and biodegradability. Cleanliness drives are organized also by NSS units regularly. The institution discourages use of plastic in the campus. There are electronic wastes as well. Outdated /damaged electronic wastes which include computers, printers, routers, mouse, UPS. photocopiers etc. are mostly disposed of or sometimes repaired for reuse.

2. Liquid Waste: Liquid waste is generated by: (i) Sewage Waste (ii) Hostel and Canteen Waste

Liquid waste is generated during food preparation from the Canteen and Hostel, from the laboratories, hostels and washrooms

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Lecture on Universal Values

Objective of the Programme: To imbibe the moral values and create awareness among students about duties of their life. To encourage the students to practice basic principles in day-to-day life

Blood Donation Camp:

The Students Union organized blood donation camp on 28th August in each year to create awareness about the importance of this best practice

International Mother Language Day

The Institute celebrates International Mother Language Day every year on 21st February to create awareness about linguistic and cultural diversity and multilingualism.

Yoga Day

The International Yoga Day (21st June) in every year is celebrated by the students and staff performing yogic exercises and 'Pranayam'. The college organizes regular Yoga training course for students.

NSS ACTIVATION IN VILLAGES

Objective of the Programme: To make local communities aware of the NSS activities, i.e. to provide assistance to local communities by organizing health camps. To organize awareness programmes on health, environment, need for education, women empowerment, etc.

Celebration of World Theatre Day

World Theatre Day is celebrated in our college to promote the art form across the students and the local community as well by generating awareness about the impotance of theatre arts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College addresses various social and environmental issues and faculties of every department involve to make the students aware and trained in this regard

Gender Sensitivity:

Focus on gender sensitivity is one of the important curricula of different departments like Philosophy ,Political Science, Geography& English. Women Cell promotes gender equality through different programmes.

Human Values:

The significance of human values are imparted through courses in the syllabus of the UG & PG Departments.

Professional Ethics:

There is also Code of Conduct for both students and staff , displayed on college website and prospectus.

Cleaning the Campus :

The students (especially the NSS volunteers) regularly participate in campus-cleaning programmes, where the college grounds and common spaces are cleared of waste and properly disposed of.

Extension Activities:

The college is committed to interaction with the local community. Students are encouraged to take part in extension activities such as teaching in local schools

Electoral Literacy Club:

The Electoral Literacy Club aims to spread awareness among college stakeholders .It organizes seminars,Quiz etc. on related issues.The college observes Constitution Day on 26th November every year to make the students and other stakeholders aware of the importance of the Constitution of India

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.ramanandacollege.org/images/uploads/7.1.9(2).pdf
Any other relevant information	https://www.ramanandacollege.org/images/uploads/7.1.9.(1).pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates with great fervour national festivals, commemorative days, birth anniversaries of great Indian personalities like Mahatma Gandhi, Ishwar Chandra Vidyasagar, Rabindranath Tagore and Sarvapalli Radhakrishnan. Various days of importance like Independence Day, Republic Day and RabidraJayanti are also celebrated with great enthusiasm. On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great fervour.

- Republic Day- 26th January
- Independence Day-15th August
- Netaji's Birthday- 23rdJanuary
- Teachers Day-5th September
- Birth Anniversary of Swami Vivekananda-12th January
- College Foundation Day-1st July
- Mothers Language Day-21st February
- International Women's Day—8th March
- World Yoga Day –21st June25th January
- AIDS Day: 1st December
- Constitution Day-26th November
- Rastriya Ekta Divas-31st October
- Kargil Vijoy Dibas- 24th July
- World Forestry Day- 21st March
- Anti-Tobacco Day- 31st May
- National Voters Day- 25th January

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Ramananda College located in an economically backward region of the state has always been proactive to innovate and develop best practices for social assistance programmes. Such innovation and best practices are aimed at inspiring students and other stakeholders to undertake activities that will help the society around them and provide students with a scope to learn life skills while completing their education. Amongst a number of different practices, two best practices successfully implemented by the Institution are: 1. The Annasatra Prakalpa (provision of mid-day meal to college students) This flagship feeding scheme of Ramananda College is designed for improving the nutritional standing of poor studentsbelonging to economically backward and underprivileged sections to increase enrolment and retention for literacy improvement in higher education in the vicinity of the

Institute as most of them are firstgeneration learners. 2. Extension Programme for local community development Our college has taken up some important Extension activities encouraging its students to develop a zeal for social work and develop multidimensional skills like leadership, time management and effective social interaction. NSS units organize special annual camps in the nearby or adopted village. NCC cadets regularly observe the days of national importance.

File Description	Documents
Best practices in the Institutional website	https://www.ramanandacollege.org//images/uploads/Criterion%207%20-%207.2.docx
Any other relevant information	https://www.ramanandacollege.org//images/uploads/Criterion%207%20-%207.2.docx

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In the academic sphere, the college has distinguished itself in several ways. Some of them are:

- Teaching/Learning Using ICT:.

By utilizing new technologies in its teaching-learning processes, the college has attempted to let its students access the most modern reservoirs of knowledge

- Promotion of Research

The college promotes high-quality academic research both subject-wise and in an inter-disciplinary manner.

- Certificate Courses

The institution runs several certificate courses that are designed to train students in aspects beyond the curriculum.

- Alumni Activities

The college has produced many prominent alumni, who have distinguished themselves in various fields or have held important

positions in various branches of government service or private entities.

- **Exceptional Gender Ratio**

The proportion of female students in the college is much higher than the proportion of male students, thus highlighting the college's aim of improving women's education.

- **Electoral Literacy Club**

The college has set up an electoral literacy club whose objective is to educate students about the democratic system.

- **Annasatra Prakalpa**

The "Annasatra Prakalpa" is a unique initiative taken by the college to provide a mid-day meal free of cost Sports Achievements

The college encouraged the participation of all its students, irrespective of gender, in sporting activities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Our college has formulated a future plan to embrace the transformative principles of NEP and provide our students with a holistic, inclusive, and forward-looking education:

Increase number of classrooms equipped with modern facilities required for the implementation of NEP to ensure a conducive learning environment for all students

Introduce different certificate courses designed in collaboration with industry experts focusing on practical skills that enhance employability

Organize regular cultural events, competitions, and workshops to foster creativity, diversity, a sense of community, cross-cultural understanding and appreciation.

Arrange Alumni mentorship programs, networking events, and collaborative projects to leverage their expertise in guiding our current students.

organize more career fairs, featuring renowned companies, to expose students to diverse industries and improve their employability while enabling informed career decisions.

Acquire more sports facilities and equipment to prioritize students' holistic development through active participation in games and sports while cultivating a thriving and healthy campus environment.

Procure additional books, digital resources, and research materials complying with the changing syllabus, ensuring students' access to up-to-date information and a conducive learning environment.

Introduce more ICT-enabled classrooms, integrating digital tools, multimedia resources, and online learning platforms enabling interactive teaching methods, personalized learning, and access to a wealth of educational content.

Increase the number of college-funded minor projects emphasising on hands-on research experience, fostering critical thinking, problem-solving skills, and a spirit of innovation.

Streamline alumni contributions through an electronic system enabling easier communication, prompt updates, and a transparent mechanism ensuring the growth and development of the college.